

IN - HOUSE COURSE

COURSE LEVEL 1 EVALUATION SUMMARY

Course Title :	PRACTICAL SUPERVISORY SKILLS 1
Date(s) :	29, 30 & 31 MAY 2017
Facilitator(s) :	MS. CELINE TEH

No. of participants : 17

No. responded : 17

5	4	3	2	1	NA
EXCELLENT	GOOD	SATISFACTORY	POOR	VERY POOR	NOT APPLICABLE

A. COURSE CONTENTS

Average

How would you rate this course in terms of:

1	Meeting your personal development needs	4.35
2	Applicability / relevance of the course content of your work	4.53
3	Ease of understanding the course content	4.65
4	Design and structure of the course content	4.59
5	Quality of the content	4.71
		4.56

B. COURSE PRESENTATION & DELIVERY

Average

How would you rate the overall presentation & delivery of the course

1	Participant notes / handouts / workbook	4.59
2	Quality & adequacy of the course materials	4.65
3	Clarity of content delivery	4.59
4	Activities	4.71
		4.63

5	Course duration		
	too short	0	0.0%
	just nice	13	76.5%
	too long	0	0.0%
	didn't answer	4	23.5%
		17	100%

C. FACILITATOR

1	Preparation on subject matter	4.76
2	Knowledge on the subject / course content	4.82
3	Facilitation skill	4.76
4	Ability to stimulate productive discussion	4.82
5	Ability to link the course content to learning objective	4.71
		4.78

D. PERSONAL

1	Before the course	2.47
2	After the course	4.18
		3.32

E. GENERAL ADMINISTRATION

Average

1	Training Room facilities	4.29
2	Refreshments	3.06
3	Overall cleanliness of GLC and its facilities	4.12
		4.32

Overall average rating : 4.32

4	How many days in advanced were you informed to attend this course?		
	6 days and above	12	70.6%
	2 to 5 days	4	23.5%
	1 day or less	0	0.0%
	Didn't answer	1	5.9%
		17	100%

What aspects of the training could be improved / other topics to be included

- Have bean bags for break time for participants. Perhaps can have a bigger surau with carpeted room.
- Excellent and marvellous.

Prepared by :

Hasrul

Overall average rating (excluding administration) :

4.66

Date :

1-Jun-17

Checked by : Joshua Gunam

Date :

2/6/17

Learning Percentage (%)

Course Title : PRACTICAL SUPERVISORY SKILLS 1
 Date(s) : 29, 30 & 31 May 2017
 Facilitator : Ms. Celine Teh

No	Name	Pre-Test	Post-Test	Gain Ratio %
1	CHEONG MUN YEE	NA	16	#VALUE!
2	ONG CHEE LING	3	24	95
3	CHIN TOAK PINK	8	24	94
4	MOHD FAZREEN BIN MOHD @ HASHIM	7	20	72
5	MAZLINDA BINTI MISENAN	4	19	71
6	CHAN WEN LOO	8	20	71
7	NORMAN TEY WEIXIONG	9	20	69
8	MOHD FAIRUS BIN ABDULLAH	5	18	65
9	HO LOON CHAN	9	19	63
10	HONG KIANG HAW	9	19	63
11	MOHD AIZAT BIN KAMARUDIN	3	16	59
12	AZIAH BINTI NASARUDDIN	4	16	57
13	AB.AZIZI BIN RAMLI	6	15	47
14	NOR SHERINA BINTI KHAIRI	11	16	36
15	LEONG CHEE WAI	11	13	14
16	RAHAMAT BIN SENAPI	9	11	13
17	GUNALAN A/L MUNUSAMY @ NADARAJAN	12	13	8
				53


Max Score : 25

Gain Ratio % : $\frac{\text{Post-Test Score} - \text{Pre-Test Score}}{\text{Maximum Score} - \text{Pre-Test Score}} \times 100$

No of pax achieved at least 50% learning (gain ratio) = **11**
 Percentage = **69%**

Prepared : Hasrul

Date : 1-Jun-17

Checked : Joshua Gunam 

Date : 2/6/17